

LEARN Executive Committee Meeting Summary

September 22, 2023

8:30-10:00

Room 216

LEARN

44 Hatchetts Hill Road, Old Lyme

Zoom option was available

Present: Robert Mitchell; Chair, Dale Bernardoni; Secretary, Katherine Ericson; LEARN Executive Director, Maryann O'Donnell; Superintendent, Clinton Public Schools, Cynthia Ritchie; Superintendent of New London Public Schools, Craig Esposito; Outgoing Board Chair

Not in attendance: Aaron Daniels; Vice Chair, Mindy Stone; Fiscal Officer

Meeting began: 8:31 am

AGENDA

1.0 Review of October Board Agenda –

The committee reviewed the board agenda and made additional suggestions for roundtable topics

2.0 LEARN's Human Resource Director –

Mrs. Ericson requested the Executive Committee approve the appointment of Elizabeth McCaffery as LEARN's Director of Human Resources. Ms. McCaffery has spent the last three months as the Interim Assistant Director of Human Resources. Her previous years' experience at a district in the Human Resources Office has given her the expertise to support LEARN's operations. Ms. McCaffery's experience as a staff developer also gives her the advantage of supporting LEARN's HR team as it looks to provide the region with new services in the upcoming year.

Motion to approve the appointment of Elizabeth McCaffery as LEARN's newest Human Resource Director at a salary of \$134,000 effective July 1, 2023, by Bob Mitchell, second Dale Bernardoni
Motion approved 3-0

3.0 LEARN's Behavioral Programs and Services –

With the continued growth of LEARN's Student Support Services, LEARN has expanded its administrative team to oversee and supervise LEARN's Behavioral Program. Amy has spent over 17 years at LEARN. She has played and is playing an integral role in the visioning and creation of LEARN's support services outplacement programs.

Motion to approve the appointment of Amy LeQuire as LEARN's Director of Behavioral Services with a salary of \$129,146 by Dale Bernardoni, second Bob Mitchell
Motion approved 3-0

4.0 Personnel Issue -

Mrs. Ericson updated the Executive Committee on a personnel issue.

5.0 LEARN's Interim Supervisor for the Friendship School -

LEARN's Supervisor for Student Support Services who was assigned to The Friendship School resigned the week before the start of school. LEARN will be filling this position with a newly hired school psychologist. For the 2023-2024 school year, we have created an interim position of 60% Supervisor and 40% School Psychologist to ensure we have time to design a permanent solution to this vacancy. Kelly McNamara comes to LEARN with over 7 years of administrator experience.

Motion to approve the appointment of Kelly McNamara as an Interim 60% Student Support Services Supervisor for the 2023-2024 school year at a prorated salary of \$119,333 effective September 1, 2023, by Bob Mitchell, second Dale Bernardoni
Motion approved 3-0.

6.0 Adjournment @ 9:15 am

Motion to adjourn by Craig Esposito, second by Bob Mitchell Motion carried 3-0.